



# SWOPE CORRIDOR RENAISSANCE UPPER ROOM, INC.

## EMPLOYMENT APPLICATION

Today's Date: \_\_\_\_\_

### APPLICANT INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I. \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Home Phone: \_\_\_\_\_ Daytime Contact Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Have you ever been convicted of a felony? Yes \_\_\_ No \_\_\_ If "Yes", please explain:  
\_\_\_\_\_  
\_\_\_\_\_

What position are you applying for: \_\_\_\_\_ Salary desired: \_\_\_\_\_

Are you 18 years of age or older? Yes \_\_\_ No \_\_\_

Are you Multi-Lingual? Yes \_\_\_ No \_\_\_ If so, what languages?: \_\_\_\_\_

Are you legally authorized to work in the U.S.? Yes \_\_\_ No \_\_\_ If, "No" Immigrant Status: \_\_\_\_\_

How did you learn about the position? Please circle the most appropriate response:

Employee KCMSD Referral Website Advertisement Other: \_\_\_\_\_

### EDUCATION

School Name	Location	Years Attended	Degree Received	Major



## PROFESSIONAL REFERENCES

Name	Title	Company	Phone #	Professional Relationship

## ACKNOWLEDGEMENT AND AUTHORIZATION

In connection with my application for employment and as a condition of continuing employment, I understand that investigative background inquiries may be made on me including previous employers, schools, criminal convictions, motor vehicle, and other reports. These reports will include information as to my character, work habits, performance, education, compensation, and experience along with reasons for termination of employment from previous employers. Furthermore, I understand the company may be requesting information from various Federal, State, and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil, and other experiences, as well as claims involving me in the files of insurance companies, if applicable. I authorize, without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from liability and responsibility for doing so. I hereby consent to obtaining the above information from Swope Corridor Renaissance and/or any of their agents.

I understand that this application is not an employment contract, nor can it be used to create one. Employment by Swope Corridor Renaissance has no specific term and may be terminated by the employee or Swope Corridor with or without notice. I acknowledge that Swope Corridor has not made any promises or representations that differ from those contained in this paragraph.

I understand that I must provide satisfactory documents to establish my identity and right to work in the United States, if I am offered a position with Swope Corridor, and that failure to provide this evidence will result in termination of my employment.

I certify that the information I have furnished on this application form is true and complete. I understand that if any misrepresentation has been made by me verbally or in writing, any offer of employment made to me may be withdrawn or my subsequent employment with Swope Corridor may be terminated.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Swope Corridor Renaissance is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religion, marital status, sexual orientation, political belief, or disability.*

*Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identify within three (3) days of being hired. Failure to submit such proof within the required time shall result in immediate employment termination.*

**Please initial if you have passed a Family Safety Care Registry background check within the last 12 months \_\_\_\_\_**